

Town of Londonderry, Vermont

Selectboard Special Meeting Agenda

Monday June 30, 2025 – 3:30 PM

100 Old School Street, South Londonderry, VT 05155

1. Call Meeting to Order
2. Additions or Deletions to the Agenda [\[1 VSA 312\(d\)\(3\)\(A\)\]](#)
3. Executive Session(s) – The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3) (job applicant and employee reviews)
4. Approve Pay Orders
- ~~5. Town Officials~~
 - ~~a. Recreation Director~~
 - ~~i. Discuss Sign Up Genius subscription~~
5. New Business
 - b. Consider Employee compensation matters
 - c. Discuss NewRez LLC Foreclosure Summons/Complaint
 - d. Appoint Town Administrator as authorized representative for Clean and Drinking Water State Fund Loans
 - e. Review and Approve Engineering Amendments for Village Wastewater Project
 - f. Weston Theatre Company drop-down curtain request
6. Adjourn **AS AMENDED**

Posted and distributed on June 27, 2025

Meeting documents, if any, will be available at <http://www.londonderryvt.org/town/agendasminutes/> approximately 24 hours before the meeting.

Town of Londonderry, Vermont

Selectboard Special Meeting Minutes

DRAFT

Monday June 30, 2025 – 3:30 PM

100 Old School Street, South Londonderry, VT 05155

Board members present: James Ameden, Jr., Thomas Cavanagh, and Jim Fleming

Board members absent: Martha Dale, Taylor Prouty

Town Officials: Aileen Tulloch, Town Administrator, Esther Fishman, Recycling Coordinator, Jeremiah Sund, Town Assessor, Sandra Clark, Lister Chair, Allison Marino, Town Clerk, Andy Dalhstrom, Short Term Rental Administrator.

Others in Attendance: John Hurd, Keith Barton, Steve Twitchell, Shane O’Keefe

1. Call Meeting to Order

Chair Tom Cavanagh called the meeting to order at 3:30 pm

2. Additions or Deletions to the Agenda

[\[1 VSA 312\(d\)\(3\)\(A\)\]](#)

Tom Cavanagh made a motion to delete 5.a Recreation Director from the agenda. James Ameden seconded. The motion passed unanimously

3. Executive Session(s) – The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3) (job applicant and employee reviews).

Aileen Tulloch took a moment before the Selectboard moved to enter Executive Session to acknowledge Shane O’Keefe as it was his last day with the Town. O’Keefe expressed his appreciation of his time here and thanked the Board.

Jim Fleming made a motion to enter executive session under 1 V.S.A. 313 (a)(3) – The appointment or employment or evaluation of a public officer or employee, and to invite the Town Administrator, Esther Fishman and John Hurd to attend the executive session. James Ameden seconded. The motion passed unanimously.

The Selectboard **entered executive session** at 3:34 pm.

Hurd and Fishman **exited executive session** at 3:42, and re-entered at 3:48 pm.

Tom Cavanagh moved to adjourn the executive session. James Ameden seconded. The motion passed unanimously.

The Selectboard **exited executive session** at 3:54 pm.

James Ameden made a motion to enter executive session under 1 V.S.A. 313 (a)(3) – The appointment or employment or evaluation of a public officer or employee, and to invite the Town Administrator, Keith Barton, Steve Twitchell, Jeremiah Sund, Sandra Clark, Andy Dahlstrom, Jennifer Lawrence and Allison Marino to attend the executive session. The motion passed unanimously.

The Selectboard **entered executive session** at 3:57 pm.

Clark and Sund **entered executive session** at 3:57 pm and exited at 4:04 pm.

Marino **entered executive session** at 4:08 pm and exited at 4:11 pm

Dahlstrom **entered executive session** at 4:12 pm and exited at 4:22 pm

Barton **entered executive session** at 4:25 pm and exited at 4:37 pm.

Barton **entered executive session** at 4:45 pm

Twitchel **entered executive session** at 4:45pm

Twitchell and Barton **exited executive session** at 4:57 pm

Tom Cavanagh moved to adjourn the executive session. Jim Fleming seconded. The motion passed unanimously.

The Selectboard **exited executive session** at 4:57 pm.

4. Approve Pay Orders

Jim Fleming made a motion to approve the pay orders for payroll and accounts payable. James Ameden Jr. seconded. The motion passed unanimously.

5. New Business

a. Consider Employee compensation matters

James Ameden made a motion to increase the hourly pay rates for the following Town employees, effective July 1, 2025:

to Andy Dahlstrom an increase to \$46.75

to Jennifer Lawrence an increase to \$21.75

to Jeremiah Sund an increase to \$59.75

to Keith Barton an increase to \$25.25

to Steve Twitchell an increase to \$22.25

to Josh Dryden an increase to \$36.75

to Troy Maynard an increase to \$32.50

to Donny Derby an increase to \$35.00

to Will Goodwin an increase to \$30.00

Jim Fleming seconded. The motion passed unanimously.

b. Discuss NewRez LLC Foreclosure Summons/Complaint

Tulloch explained that the Town was served because the Town has a recorded lien for a zoning violation on the property which the Zoning Administrator had confirmed had since been cured. Town Attorney Bob Fisher indicated that the Town did not need to make an appearance unless it wanted to. The Selectboard decided to accept the Town Attorney's recommendation not to make an appearance.

c. Appoint Town Administrator as authorized representative for Clean and Drinking Water State Fund Loans

Tulloch explained that this was to change the Town's authorized representative from the former Town Administrator Shane O'Keefe to herself.

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Taylor Prouty made a motion to enter executive session under 1 V.S.A. 313 (a)(3) – The appointment or employment or evaluation of a public officer or employee, and to invite the Town Administrator, the Road Foreman, the DRB Chair, the Zoning Administrator Troy Maynard and Donnie Derby to attend the executive session. James Ameden seconded. The motion passed unanimously.

The Selectboard **entered executive session at 3:37pm** with Aileen Tulloch, Town Administrator, Josh Dryden, Road Foreman, and Donnie Derby.

Derby **exited the executive session at 3:47pm.**

Tina Labeau, Treasure, **entered the executive session at 3:47 pm** and **exited at 3:49 pm.**

Derby **entered the executive session at 3:49 pm,** and **exited at 3:52 pm.**

Troy Maynard **entered the executive session at 3:53pm** and **exited at 4:05 pm.**

Maynard **entered the executive session at 4:09 pm** and **exited at 4:12 pm.**

Josh Dryden, Road Foreman **exited the executive session at 4:35pm.**

Dryden **entered the executive session at 4:36 pm** and **exited at 4:40pm.**

Will Goodman, Zoning Administrator and Esther Fishman, DRB Chair, **entered the executive session at 4:41pm** and **exited at 4:55pm**

Tom Cavanagh made a motion to adjourn the executive session and Taylor Prouty seconded. The motion passed unanimously.

The Selectboard **exited the executive session at 4:56 pm.**

7. Adjourn

Jim Fleming moved to adjourn the meeting, seconded by James Ameden. The motion passed unanimously.

The meeting adjourned at 4:57 PM.

Respectfully Submitted,



Aileen Tulloch, Town Administrator

Approved June 7, 2025

LONDONDERRY SELECTBOARD



Thomas Cavanagh, Chair